

**4B-306. Letters Administration (no will).**

[For use with Rule 1B-304 NMRA]

STATE OF NEW MEXICO  
IN THE PROBATE COURT  
\_\_\_\_\_ COUNTY

IN THE MATTER OF THE ESTATE OF \_\_\_\_\_,  
\_\_\_\_\_, DECEASED.

No. \_\_\_\_\_

**LETTERS OF ADMINISTRATION  
(NO WILL)**

TO WHOM IT MAY CONCERN:

Notice is now given that \_\_\_\_\_ (*name of personal representative*)  
has been appointed to serve as the personal representative of the estate of \_\_\_\_\_, and  
has qualified as the personal representative of the estate of the decedent by filing with the court a  
statement of acceptance of the duties of that office.

The personal representative has all of the powers and authorities provided by law and  
specifically, by Section 45-3-715 NMSA 1978.

Issued this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Clerk of the Probate Court

By: \_\_\_\_\_

(Seal)

Deputy Clerk

**USE NOTE**

*See NMSA 1978, Section 45-3-103 and NMSA 1978, Section 45-3-601 for issuance of letters.*

[Approved, effective September 15, 2000; as amended by Supreme Court Order No. 07-8322-005,  
Effective March 1, 2007; 4B-106 recompiled and amended as 4B-306 by Supreme Court Order No.  
18-8300-014. Effective for all cases pending or filed on or after December 31, 2018]